

ACIP Objectives and plan

ACIP's Aim: *Our aim is to help people of all nationalities living, or arriving, in the Périgord to integrate into the local French way of life. We encourage participation in local activities, offer members practical support and provide social and cultural opportunities.*

With this aim in mind, the Committee will focus on the following core areas, objectives and actions:

CORE AREAS	OBJECTIVES	ACTIONS	TIME FRAME	RESOURCES
Membership	Develop and support an international membership.	Continue to recruit/welcome new members of all nationalities. Encourage members to get involved in activities and as volunteers. Maintain an accurate, up-to-date list of members, collecting membership fees on a timely basis.	On-going On -going Monthly	Committee and members Committee Membership Secretary
Group activities	Encourage and support a range of activities that meet members needs, interests. Offer language learning in French and English.	Provide practical support to our volunteer Group Leaders to enable them to run their groups effectively. Schedule language lessons at a variety of levels. Encourage language learners to progress through levels. Respond positively to ideas for new activities and groups, encouraging volunteers to take these forward.	As required On-going As appropriate On-going	Group co-ordinator Group Leaders (GLs) and their deputies Language teachers (GLs)
Social events	Provide a range of year-round social and cultural events where members can meet together.	Run monthly social evenings, incorporating additional themed seasonal events. Organise one, or more, Vide Greniers in Les Eyzies and Le Bugue. Organise occasional outings/visits.	Monthly + as scheduled	Event Co-ordinator? Support group of volunteers Treasurer Organiser needed for Le Bugue if this is to be run
Le Bastion	Provide an attractive, comfortable venue for group activities and social events.	Maintain a clean, safe and secure environment. Offer an efficient, income generating bar service. Maintain a library to suit a range of interests. Continue to improve facilities and equipment.	On-going	Facilities 'manager' Support group of volunteers
Community involvement & contribution	Contribute to the local community in ways that are in line with ACIP aims, objectives and capacity.	Develop productive links with other associations and communities such as La Tulipe, Arcades. Contribute to Le Bugue commune events and initiatives. Represent ACIP on the ARCADES committee Fundraise for local charities on a regular basis.	On-going On-going	Committee Secretary Committee

Core areas continued	Objectives	Actions	Time Frame	Resources
Communication	<p>Make sure our communication with members, potential members and the community is clear, supportive and regular.</p> <p>Make sure that information about ACIP – its aims and activities - is easy to find for new comers and is known and appreciated locally.</p> <p>Maintain an informative, easy to navigate ACIP website in English, French and Dutch.</p> <p>Develop effective on-line communication.</p>	<p>Keep members informed and up-to date with ACIP plans and activities in English, French and Dutch.</p> <p>Talk to members at social events, introducing them to others and finding out their needs and interests</p> <p>Maintain a calendar of social and group activities.</p> <p>Produce quarterly Entre Nous news up-dates.</p> <p>Circulate information about local events to members.</p> <p>Keep the website informative and up-to-date.</p> <p>Maintain an efficient emailing system.</p> <p>Link to other relevant websites put up by organisations and local associations.</p>	<p>On-going</p> <p>On-going</p> <p>On-going</p> <p>Quarterly</p> <p>On-going</p> <p>As appropriate</p> <p>On-going</p> <p>On-going</p>	<p>Committee members via MailChimp</p> <p>Website, Translation Co-ordinator</p> <p>Web Master and Groups Co-ordinator</p> <p>MailChimp users (from Committee)</p> <p>Secretary</p> <p>Web Master MailChimp users Secretary/Webmaster</p>
Finance	<p>Maintain a sound financial position which enables ACIP to develop and maintain its activities, its equipment and Le Bastion.</p> <p>Generate adequate income from membership fees, subventions, sponsorship and events.</p>	<p>Produce regular financial reports to committee and annually for the AGM.</p> <p>Seek subventions from relevant community and regional bodies.</p> <p>Encourage sponsorship from local enterprises and in return advertising sponsors on our website in Entre Nous and in Le Bastion.</p> <p>Collect membership fees on a timely basis.</p> <p>Run income generating events.</p>	<p>On-going</p> <p>Annually</p> <p>Annually</p> <p>Annually</p> <p>Sept-Nov</p> <p>As scheduled</p>	<p>Treasurer</p> <p>President and Vice-President</p> <p>Vice President</p> <p>Membership Secretary</p>
Governance	<p>Make sure the association is managed effectively and efficiently in line with our aims and statutes.</p>	<p>Hold annual AGMs.</p> <p>Elect officers, as necessary.</p> <p>Hold regular minuted committee meetings and post these on the website.</p> <p>Find and support new people to take on responsibilities within the association.</p>	<p>Annually</p> <p>Annually</p> <p>4-6 weekly</p> <p>As required</p>	<p>President and Committee</p> <p>Members</p> <p>Secretary and Webmaster Committee</p>

Projects

From time to time ACIP will sponsor projects that support its overall aims and objectives. Two such projects are:

Living in France together (LIFT)

Spring Concerts