

ASSOCIATION CULTURELLE INTERNATIONALE DU PERIGORD

THE STATUTES

Article 1. Name - An association has been formed by the members observing the present statutes as a not-for-profit association governed by the law of 1st July 1901 and the statutory order of 16 August 1901 called the 'ASSOCIATION CULTURELLE INTERNATIONALE DU PERIGORD' (**ACIP**).

Article 2. Aims - This association aims to foster cultural social and leisure contacts between members of the international community in the Périgord and the French community. These contacts may take, but not be restricted to, the following forms:

- Cultural events
- Exchange of books CDs, and DVDs
- Language courses · Information on local living conditions and habits
- Help with language difficulties
- Social events
- Assistance for new arrivals in the area

Article 3. Duration - The life of the association is unlimited.

Article 4. Registered office - The formal registered office and address will be ACIP, Chez Mme. Bryony Marshall, Caravelle, 24540 Capdrot. This address may be modified by decision of the Committee.

Article 5. Composition - The Association is composed of honorary and ordinary members. Honorary membership can be given by agreement of the Committee to members who are recruited to facilitate particular activities or for any other reason. These members are not asked to pay a subscription for the current year.

Article 6. Membership - The committee reserves the right to agree or not to membership of the association. It may discuss and decide the status of any new candidate during its meetings. The Committee does not need to explain its decisions. Members have to pay an annual subscription, which is determined each year by the committee. Once paid, no refund or partial refund will be made under any circumstances. The number of the members of the association is not limited.

Article 7. Cancellation - The status of 'member' is lost after:

- resignation
- non-payment of subscription.
- Death
- cancellation by the Committee for any serious reason.

The member will be heard by the Committee beforehand and given the opportunity to explain his/her actions to the Committee. The Committee's decision is not subject to appeal and cannot be the subject of litigation, nor of any financial compensation.

Article 8. The resources of the association include :

- The subscriptions
- Revenue from any events organised by the association
- National regional or local grants coming from public or private institutions
- Donations
- Income from investments
- Any other legitimate revenue resulting from activities within the scope of the association's aims.

A balance sheet of assets and expenditure is kept to justify all costs

Article 9. The Committee - The Association shall be governed by a Committee consisting of the Officers - President, Vice-President, Treasurer and Secretary, elected annually at the Annual General Assembly and up to 6 additional members selected by the Officers from members volunteering to assist. In the event of a vacancy on the Committee prior to the Annual General Assembly the Committee may seek additional Committee members by circulating the ACIP membership for volunteers. Where there are more volunteers than vacancies the ACIP membership will be asked to vote. The selection will be by simple majority of the votes cast. No quorum will apply. During the course of a year and there being no volunteers the Committee shall have the power to co-opt up to two additional members subject to the maximum number of Committee members allowed. All appointments during the course of a year must be confirmed by election at the following Annual General Assembly of the members.

Article 10. Committee meetings - The Committee meets at least once a year, and each time the meeting is called by the president or by a third of its members. Decisions are taken by a majority vote of the members present at the meeting. The President has a casting vote in the case of a split vote.

Article 11. Ordinary General Assembly - The ordinary general assembly includes all members of the association who have paid their annual subscription. It takes place once a year on invitation by the President or a third of the members of the Association issued at least 15 days before the date of the meeting. The agenda must be included on the invitation. Each paid up member has a vote. Members can be represented by a proxy. The agenda must be accompanied by proxy form giving power to another member present at the assembly. Only those proxies that are duly filled out indicating the name and address of the person giving proxy, signed and returned to the Secretary at least 5 days before the date of the meeting will be taken into account. All proxies that are not filled out or give proxy to a person not present will not be taken into account and will be considered void. Members receiving proxy votes will use their discretion to decide how these votes are placed. The quorum for the Assembly is a number equivalent to twice the number of Committee members plus one. Decisions are taken by a simple majority of the members present plus the proxy votes. The President has a casting vote in the case of a split vote. The President chairs the general meeting and presents an annual report on the association's activities. The Treasurer's accounts are presented and must be approved by the assembly. The minutes, signed by the President and the Secretary, are kept, without spaces or crossing out, on numbered pages at the association's registered office.

Article 12. Extraordinary General Assembly - An Extraordinary General Assembly can be convened to decide on modifications of the statutes or any other matter determined by the Committee. An Extraordinary General Assembly can also be called by any member of the association to discuss an issue receiving the written support of at least 30% of the membership. It is called according to the same rules as the Ordinary General Assembly. Its decisions are taken according to the same rules as described in article 11 for the Ordinary General Assembly.

Article 13. By-Laws - By-Laws aim to clarify points or situations not formally convened in the present statutes, such as the administration and functioning of the Association. Such by-laws can be established by the Committee. **Article 14. Dissolution** - The dissolution is pronounced by an Extraordinary General Assembly convened especially for the occasion. One or several liquidators are appointed by this assembly, who are given power to liquidate the assets of the association.

November 2017